Secretarial Notes
Regional Planning Affiliation (RPA)
Technical Advisory and Policy Board Joint Meeting

Date:	Thursday, June 22, 2023
Time:	9:00 a.m.
Place:	ECIA, 7600 Commerce Park/Zoom

Technical Advisory Board Members Present:

☒ **Todd Kinney, (Chair)**	☒ **Russell Weber**	☒ **Rafe Koopman**
Engineer, Clinton County	*Engineer, Dubuque County*	*Delaware County Engineer*
☐ *(proxy Erin George)*	☐ *(proxy Harley Pothoff)*	☒ *(proxy Jeff Madlom)*
☒ **Todd Kinney**	☒ **Tim Vick, (Vice-Chair)**	☐ **Josh Boldt**
Engineer, Jackson County	*City of Manchester*	*City of Maquoketa*
☒ *(proxy Don Schwenker)*	☒ *(proxy Connie Behnken)*	☐ *(proxy Diane Frandsen)*
☐ **Steve Lindner**	☐ **Jason Craft**	☒ **Gail Kuhle**
City of DeWitt	*City of Clinton*	*Regional Transit Authority*
	☒ *(proxy Matt Brooke)*	☐ (proxy Stacie Scott)
☒ **Dennis Hart**	☐ **Randy Zobrist**	☐ **Kelley Deutmeyer**
	Clinton MTA Riverbend Transit	*ECIA Executive Director*
		☒ (proxy Holly McPherson)

Policy Board Members Present:

☐ **Wayne Kenniker**	☒ **Don Schwenker**	☒ **Jeff Madlom** (vice-chair)
Dubuque County	*Jackson County*	*Delaware County*
☐ *(proxy Harley Pothoff)*	☒ *(proxy Todd Kinney)*	☒ *(proxy Rafe Koopman)*
☒ **Erin George**	☒ **Connie Behnken**	☒ **Steve Hasenmiller**
Clinton County	*City of Manchester*	*City of DeWitt*
☒ *(proxy Todd Kinney)*	☒ *(proxy Tim Vick)*	☐ *(proxy Steve Lindner)*
☐ **Tom Messerli**	☒ **Scott Maddasion (Chair)**	☒ **Kelley Brown**
City of Maquoketa	*City of Clinton*	*Small Cities, Jackson County*
☐ *(proxy Josh Boldt)*	☐ *(proxy Jason Craft)*	☐ *(proxy vacant)*
	☒ *(proxy Matt Brooke)*	
☒ **MaryAnn Knapp**	☐ **Linda Gaul**	☒ **Andrew Kida**
Small Cities, Dubuque County	*Small Cities, Delaware County*	*Small Cities, Clinton County*
☐ *(proxy Andy Katrichis)*	☒ *(proxy Donna Boss)*	
☒ **Sam Shea***	☒ **Nin Flagel**	☐ **Kelley Deutmeyer**
IA DOT	*Transit Representative (RTA)*	*ECIA Executive Director*
		☒ (proxy Holly McPherson)

Others Present: Mick Michel**,** Laura Carstens, Carla Prochaska, Brian Walsh

Staff Present:

☒ Chandra Ravada	☒ Sarah Berning	☒ Dan Fox
Transportation Director	*Project Services Manager*	*Senior Planner*

A quorum was present. *Non-Voting Advisory Member

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Call to Order

The RPA Technical Advisory Board meeting was called to order by RPA Technical Advisory Board Chair, Todd Kinney at 9:02 a.m.

The RPA Policy Board meeting was called to order by RPA Policy Board Chair, Scott Maddasion at 9:02 a.m. Introductions were made at this time.

Review/Approve the amended Agenda for the Thursday, June 22, 2023, Technical Advisory Board and Policy Board joint meeting

Motion by Koopman, second by Weber from the RPA Technical Advisory Board to approve the agenda for the Thursday, June 22, 2023, RPA meeting. The motion passed unanimously.

Motion by Schwenker, second by Flagel from the RPA Policy Board to approve the agenda for the Thursday, June 22, 2023, RPA meeting. The motion passed unanimously.

Review/Approve the minutes and receive and file the secretarial notes from Thursday May 25, 2023, RPA Policy and Technical Advisory Board joint meeting

Motion by Koopman, second by Weber from the RPA Technical Advisory Board to approve the minutes and receive and file the secretarial notes from Thursday May 25, 2023, RPA Technical Advisory Board meeting. The motion passed unanimously.

Motion by Madlom, second by Brown from the RPA Policy Board to approve the minutes and receive and file the secretarial notes from Thursday May 25, 2023, RPA Policy Board meeting. The motion passed unanimously.

Review/Approve Final Federal Fiscal Year (FFY) 2024-2027 RPA 8 Transportation Improvement Program (TIP)

Motion by Knapp, second by Schwenker to open the public hearing. The motion passed unanimously. The public hearing was opened at 9:07 a.m.

Ravada stated staff are waiting to hear from IADOT on the status of DOT projects. No other changes were made to the TIP.

Motion by McPherson, second by Weber to recommend to the RPA 8 Policy Board approval of the Final FFY 2024-2027 RPA 8 Transportation Improvement Program (TIP). The motion passed unanimously.

Motion by Behnken, second by Madlom to approve the Final to FFY 2024-2027 RPA 8 Transportation Improvement Program (TIP). The motion passed unanimously.

Review/Approve Bike and Pedestrian Plan for Dubuque County

Fox presented the bike and pedestrian plan to the board. Fox stated the purpose is to develop a plan to expand and improve the bicycle and pedestrian network as part of the regional transportation system. During this update staff reviewed related plans and federal policies, reviewed existing conditions, facilities, common challenges, lack of safety options and crash potentials at sites. Staff also gathered stakeholder and community feedback through a survey, developed a future network plan and implemented the plan. Fox went over some guidance for communities to move forward. Fox also introduced an interactive project map that the community and view to see existing and future bike and ped facilities.

Discussion followed.

Motion by Koopman, second by McPherson to recommend to the RPA 8 Policy Board approval of the Bike and Pedestrian Plan for Dubuque County. The motion passed unanimously.

Motion by Kida, second by Boss to approve the Bike and Pedestrian Plan for Dubuque County. The motion passed unanimously.

Review Planning process for Safe Roads and Streets for All (SS4A) for cities within RPA 8 region

Fox went over staff's planning process for SS4A. Fox stated that there are 58 cities staff will be contacting and working with to discuss their safety needs and concerns. Fox stated meetings will be held online and in-person. Staff would also like to form a county steering committee in all four counties to meet throughout the process and serve as the plan steering committee. Staff also plan on holding public input meetings and providing an online survey for the public. The goal is to complete the plan by spring 2025 and submit implementation grant applications in July 2025.

Discussion followed.

Comments from the public

No comments were made by the public.

Other Business and Announcements

TAP applications
Ravada stated the TAP applications are currently closed as staff are waiting for guidance on how to proceed from IADOT.

Adjournment

Motion by Weber, second by McPherson to adjourn the Thursday, June 22, 2023, RPA Technical Advisory Board meeting. The motion passed unanimously. The meeting was adjourned at 10:00 a.m.

Motion by Madlom, second by Knapp to adjourn the Thursday, June 22, 2023, RPA Policy Board meeting. The motion passed unanimously. The meeting was adjourned at 10:00 a.m.

Respectfully,

Chandra Ravada
Transportation Director